



## Ground Transportation Policy

The Ground Transportation policy of Radius Church aims to ensure safe, reliable, and responsible transportation for church-related activities and events. This policy outlines guidelines and procedures for using leased vehicles, driver qualifications, vehicle inspections, safety measures, and specific requirements for transporting minors.

### Leased Vehicles and Insurance

- Transportation organized by Radius Church will exclusively utilize leased or chartered vehicles.
- Comprehensive Damage Waiver (CDW) insurance must be obtained for each leased vehicle to provide coverage in case of accidents or damages. Chartered vehicles should provide proof of insurance.

### Vehicle Loading

12-15 passenger vans must adhere to the following specifications

- Prohibited from carrying weight on the roof of the van
- Prohibited from pulling a trailer
- Should have loaded weight distributed with more weight between the axles for optimal balance and safety

### Drivers

Drivers must be approved by the church office before operating leased vehicles. Approved drivers must meet the following criteria:

- Have in their possession a valid driver's license.
- Be 24 years of age or older.
- Have an approved three-year driving history with
  - o with fewer than three (3) traffic tickets, -or-
  - o no more than one (1) at-fault accident
  - o clear of any driving incidents where under the influence.

## Pre-trip Preparation

- Vehicles should undergo thorough inspections before each trip. Inspections should cover:
  - o tire tread
  - o lights, and
  - o general safety features.
- Weather conditions should be checked before departure.
- Each vehicle should carry an emergency contact sheet that includes the contact information of the on-call church pastor in case of emergencies or unforeseen circumstances.

## Trip Safety

- DRIVER CELL PHONE USE PROHIBITED - Drivers are strictly prohibited from utilizing cell phones while operating a vehicle. Radius Church maintains a zero-tolerance policy regarding cell phone use while driving.
- Trips lasting longer than 8 hours require the presence of two or more approved drivers per vehicle to ensure driver rest and safety.
- All passengers must utilize provided safety restraints, such as seat belts or child safety seats, during transit.
- Transporting Minors
  - o Vehicles must have an additional adult to oversee children, helping to prevent distracted driving and ensuring the safety and well-being of all passengers.
  - o All adults in the vehicle, including the driver, must be child-work approved.
  - o Reasonable efforts should be made, to ensure gender segregation. Boys and girls should sit in separate vans or seats to promote a safe and comfortable environment.

All individuals involved in transportation activities organized by Radius Church are expected to comply with the provisions outlined in this transportation policy. Failure to adhere to these guidelines may result in disciplinary action in accordance with church regulations.

*This transportation policy will be subject to periodic review and updates to reflect changes in transportation practices, regulations, or church requirements.*